

	<p>Pathway: How Do I Apply For or Transfer Food Stamp Benefits?</p> <p><i>Note: This pathway supplements the information in the Benefits Binder which contains an application checklist, income guidelines and more.</i></p>		
<p>Date</p>	<p>April 23, 2013</p>		
<p>Owner</p>	<p>SNA Resource Access Workgroup</p>		
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<p>Steps</p>	<p><u>How to Apply in KY:</u></p> <ul style="list-style-type: none"> • The head of your household, or an authorized representative, must be interviewed by a SNAP benefits caseworker in the Family Support office. You may apply in any of the Family Support offices, but your case will be carried in the county where you live. • Complete and turn in your household's application as soon as possible. If you print an application off of the internet and mail it in, you will still need to be interviewed by a worker before you application can be approved. Benefits begin the date your application is received. • If you mail your application in, benefits will begin the date your application is received in the local Family Support office. <p>SNAP (Supplemental Nutrition Assistance Program) may now be filed online. Users are able to prescreen to check their eligibility, view their recertification date, and can receive notices of their benefits or any changes with DCBS. Here is a link to the KY SNAP Portal... https://prd.chfs.ky.gov/SNAPPrescreen/SNAPLanding.aspx</p> <p><u>How to Transfer Benefits:</u></p> <ul style="list-style-type: none"> • Close your case in the state you are leaving since food stamp benefits cannot be directly transferred from one state to another. Contact your local SNAP office and inform them you are leaving the state and would like to close your case. Request a letter verifying the closure of your case, which will make it easier to open a case in a new state. • Apply for food stamp benefits when you move to the new state by filling out the state application. See above. Provide the SNAP office with the letter stating that you are no longer receiving benefits from another state with the application. 		
<p>Local Resources</p>	<p><u>Boone</u> Victory Centre 8311 US Hwy 42, 1st Floor Florence, KY 41042 (859) 371-6900</p>	<p><u>Campbell</u> Watertower Square, 4th Fir 601 Washington Avenue Newport, KY 41071 (859) 292-6700</p>	<p><u>Kenton</u> 19 E Pike Street 2nd Floor Covington, KY 41011 (859) 292-6600</p>
	<p><u>Hamilton</u> 222 East Central Parkway Cincinnati, OH 45202 (513) 946-1000</p>	<p><u>Clermont</u> 2400 Clermont Center Drive Batavia, OH 45103 (513) 732-7111</p>	
<p>Other Resources</p>	<ul style="list-style-type: none"> • Kentucky Cabinet for Health and Family Services... http://chfs.ky.gov/dcbs/dfs/foodstampsebt.htm • SNAP Benefit Information: (502) 564-7050 • SNA Benefits Binder 		

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Other Information	<p><u>Eligibility:</u></p> <ul style="list-style-type: none">• Citizenship: Only U.S. citizens and some legal foreign residents of the United States may receive food benefits.• Work Registration: Anyone in a household who is 16 to 60 years old and can work must register for, look for and accept work. There are some exceptions to this requirement.• Resources: A household may have no more than \$2,000 in cash and bank account assets. If a member of the household is 60 or older, the household may have no more than \$3,000 in resources. Some resources not used to calculate household assets include the dwelling, its contents and personal belongings. Vehicles also are excluded.• Income: The amount of money a household can receive and still be eligible to receive SNAP benefits depends on household size. Money from wages or other payments to any household member is counted as income. Your household may qualify for deductions from the household's income such as rent, utilities, legally obligated child support paid to someone outside the household and babysitting expenses. If your household includes older or disabled members, you may be able to deduct medical costs. Proof of income and expenses must be provided to receive deductions. Such proof can be provided with pay stubs, social security letters, rent and utility receipts or savings account statements. The amount of benefits your household will receive is based on household size and income after deductions. <p><u>Transfer Info:</u></p> <ul style="list-style-type: none">• You can use the food stamp benefits issued before you moved in another state. Keep your EBT card until you deplete the existing benefits or they expire.• Some states require advance notice of 10 days to one month to close a case. Check with your local office for guidelines.• Failure to report moving out of state may require repayment of SNAP benefits, including seizure of income tax returns.
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