

	Pathway: How Do Apply For and Receive Social Security Disability (SSI) Benefits?
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Steps	<p><u>Online Application:</u></p> <ul style="list-style-type: none"> • Click to Disability Benefits at the Social Security Administration's website. Start the application process by viewing the 1 minute video for overview instructions. Note that applications can be saved online if you don't finish in one session. • Complete and submit the Adult Disability Benefit application. The application asks about your current employment status and when you became disabled. The report has seven sections: Overview; Identification; Work/Education; Medical; Remarks; Review; and Submit. The report details your complete medical history. Refer to your medical records to complete the report and be as thorough and detailed as you can. • Complete the Adult Disability Report (a mandatory part of the application process). File it in addition to the Adult Disability Benefit Application. • Complete the Authorization to Disclose Information to SSA form. This authorizes the release of your medical, work and education records to the SSA. Deliver the signed form to an SSA office or mail it if you prefer. <p>The SSA will notify you within three to five months whether or not you're approved for benefits.</p> <p><u>In-Person:</u> <i>Due to the complexity of the process, this is the recommended approach.</i></p> <ul style="list-style-type: none"> • If you cannot apply online or you decide not to finish applying online, for whatever reason, you can apply by phone or in person at any Social Security office. Call 1-800-772-1213 to make an appointment and to avoid any loss of benefits. If you are deaf or hard of hearing, call our toll-free TTY number, 1-800-325-0778. Representatives are available Monday through Friday from 7 AM to 7 PM. Tell the representative you wish to apply for Supplemental Security Income (SSI) and/or survivors.
Local Resources	<ul style="list-style-type: none"> • The main NKY Social Security Branch is on 7 Youell Street, Florence, KY 41042. Other Social Security office addresses can be found at this link (just enter your zip code).
Other Resources	<ul style="list-style-type: none"> • SSI Manual. This 13 page booklet summarizes most of what you need to know about SSI.

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Other Information	<ul style="list-style-type: none">• The above web site has a lot of other information regarding “<i>If You Already Receive Disability Benefits</i>” including: working while receiving benefits, schedule of payments and more.• <u>Documents You May Need to Provide:</u> We may need to see certain documents in order to pay benefits. A list of these documents will appear at the end of the application, along with instructions on where to submit them. The types of documents we may ask for are:<ul style="list-style-type: none">○ your original birth certificate or other proof of birth (You may also submit a copy of your birth certificate certified by the issuing agency).;○ proof of U.S. citizenship or lawful alien status if you were not born in the United States;○ a copy of your U.S. military service paper(s) (e.g., DD-214 - Certificate of Release or Discharge from Active Duty); and○ a copy of your W-2 form(s) and/or self-employment tax return for last year.• <u>Medical Evidence You May Need to Provide:</u> You will need to provide medical evidence regarding your disability. This includes:<ul style="list-style-type: none">○ copies or photocopies of medical records, doctors' reports, and recent test results.○ an Adult Disability Report that collects more details about your illnesses, injuries or conditions, and your work history.○ award letters, pay stubs, settlement agreements or other proof of temporary or permanent workers' compensation-type benefits you received.
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